

APPLICATION FOR RESIDENTIAL FENCE PERMIT

PERMIT FEE: \$10.00

Address _____

Property Owner _____

Owner's Phone No. _____

Applicant: Property Owner - Homeowners must fill out a Homeowner's Affidavit.

Contractor

Contractor Name: _____

Contractor Address: _____

(City/State/Zip)

(Phone)

Email: _____

FENCE DETAILS:

TYPE: (describe and submit picture/sketch/elevation) _____
(chain link, solid, board-on-board, split rail, wrought iron, etc.)

MATERIAL: (describe and/or illustrate) _____
(wood, vinyl, metal)

COLOR: _____ all parts of fences shall be of a natural or neutral color including natural wood, wood stained to a wood-like color, white, beige, or cream – metal or metal-imitation fences may be black.

HEIGHT: _____ **TOTAL LENGTH IN FEET:** _____ **DEPTH OF FOOTERS (post holes):** _____

LOCATION: (check all that apply) _____ Right Side Line _____ Left Side Line _____ Rear Line _____ Front

Other: _____

EXISTING FENCES: Are there existing fences on any property line that will not be removed? _____
If so, please note that uniform fence types are required. All fences and parts of a fence on a lot erected along the same or approximately the same property line shall be constructed in the same materials and style of what is existing. Meaning: If a fence already exists, the new fence, on same property line, must match the existing type, style and materials.

SLOPES: Is fence being built on land that slopes: _____ If yes, provide an elevation sketch illustrating the manner of construction on the slope, including the intended treatment of gaps at the bottom of a stepped fence.

Is this a corner lot? _____ See specifics for fences on corner lots in Section 1183.03 of fence code.

Fence will be built _____ inches inside of property line.

Additional Information: _____

SUBMITTAL REQUIREMENTS:

- Application filled out completely.
- A site plan showing the location of a new fence and any existing fences. Sample site plans are available.
- A fence type elevation drawing (picture/sketch). Sample elevation drawings are available.
- A slope sketch if required. Sample slope drawing is available.
- \$10.00 Permit Fee - cash or check made out to the City of Mayfield Heights.

INSPECTIONS REQUIRED:

- 1) On-site pre-approval inspection is required prior to the issuance of a permit.
- 2) Post hole inspection.
- 3) Final installation.

***Applicant assumes all responsibility for location of property lines.**

***Homeowners obtaining their own permit must fill out a Homeowner’s Affidavit.**

Signature of Applicant

Date

Please Note:

A sample slope drawing, an elevation drawing, and site plan samples are available in the Building Department and on the City of Mayfield Heights website:

www.mayfieldheights.org - Departments; Building; Application & Forms; Fence Drawing Samples

DATE ISSUED:	PERMIT NUMBER:
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