

The City of Mayfield Heights

Planning Commission

SUBDIVISION



MEMBERS:

*MAYOR ANTHONY DICICCO,
CHAIRMAN*

*MIKE BALLISTREA, COUNCIL
REPRESENTATIVE/VICE-
CHAIRMAN*

JACK GALLUCCI, MEMBER

DARCY HORVAT, MEMBER

LYLE SATTERLEE, MEMBER

MONICA FERRANTE, SECRETARY

Application and Submittal Requirements

PLANNING COMMISSION 2021 - MEETING DATES & DEADLINES

The Planning Commission meets the 1st and 3rd Monday of each month.
(All meetings are held in the City Hall Council Chambers)

MEETING DATE 1 st & 3 rd MONDAY 7:00 P.M.	NEW CONSTRUCTION: SUBMISSION DEADLINE 30 DAYS	OTHER SUBMITTALS: SUBMISSION DEADLINE 2 WEEKS	COUNCIL MEETING 2 ND & 4 TH MONDAY 7:00 P.M.
January 4, 2021	December 4, 2020	December 21, 2020	January 11, 2021
January 18, 2021	December 18, 2020	January 4, 2021	January 25, 2021
February 1, 2021	December 31, 2020	January 18, 2021	February 8, 2021
February 15, 2021	January 15, 2021	February 1, 2021	February 22, 2021
March 1, 2021	January 29, 2021	February 15, 2021	March 8, 2021
March 15, 2021	February 15, 2021	March 1, 2021	March 22, 2021
April 5, 2021	March 5, 2021	March 22, 2021	April 12, 2021
April 19, 2021	March 19, 2021	April 5, 2021	April 26, 2021
May 3, 2021	April 2, 2021	April 19, 2021	May 10, 2021
May 17, 2021	April 16, 2021	May 3, 2021	May 24, 2021
June 7, 2021	May 7, 2021	May 24, 2021	June 14, 2021
June 21, 2021	May 21, 2021	June 7, 2021	June 28, 2021
July	SUMMER RECESS		
August			
September 6, 2021	LABOR DAY – CANCELLED		
September 20, 2021	August 20, 2021	September 3, 2021	September 27, 2021
October 4, 2021	September 3, 2021	September 20, 2021	October 11, 2021
October 18, 2021	September 17, 2021	October 4, 2021	October 25, 2021
November 1, 2021	October 1, 2021	October 18, 2021	November 8, 2021
November 15, 2021	October 15, 2021	November 1, 2021	November 22, 2021
December 6, 2021	November 5, 2021	November 22, 2021	December 13, 2021
December 20, 2021	November 19, 2021	December 6, 2021	To be determined.

Meeting date confirmations or questions regarding your submittal may be directed to:
Monica Ferrante at (440) 442-2626, Ext. 210, or monicaferrante@mayfieldheights.org.

All meetings are held in the City Hall Council Chambers.



THE CITY OF MAYFIELD HEIGHTS - PLANNING & ZONING COMMISSION

6154 Mayfield Road, Mayfield Heights, OH 44124

Phone: 440-442-2626, Ext. 210 ~ Fax: 440-442-7662

***REQUEST TO APPEAR
SUBDIVISION***

THE COMMISSION MEETS THE 1ST & 3RD MONDAY OF EACH MONTH
(excluding July & August)

Fifteen (15) copies of a proposed subdivision plat must be submitted to the Building Department at least fourteen (14) days prior to a scheduled meeting.

Fees to accompany application:

- \$100.00 per plat + \$5.00 for each subplot exceeding five (5).
- \$500.00 minimum deposit – for plan review by the City Engineer.
(unused portion will be returned to applicant. Excessive fees will be billed)
- Fee and deposit must be on separate checks.
- Make checks payable to the City of Mayfield Heights

In the case the property owner is not the applicant and will not be present at the meeting, the applicant shall submit, in writing, a statement from the property owner acknowledging this request and authorizing the applicant to make such request before the Planning Commission

LOCATION OF PROPERTY (address/street) _____

PERMANENT PARCEL NO(S) _____

EXPLAIN YOUR REQUEST: _____

PROPERTY OWNER _____ PHONE NO. _____

ADDRESS _____

NAME OF APPLICANT _____ COMPANY _____

ADDRESS _____

APPLICANT'S PHONE NO. _____ FAX NO. _____

EMAIL ADDRESS _____

All plans, recommendations, and regulations made by the Commission shall be submitted to Council for approvals before the same are considered official.

It is the applicant's responsibility to review and comply with all mandates of the Mayfield Heights Codified Ordinances relative to this application request. Applicant must be present at the meeting.

Signature of Applicant

Date

MEETING DATE _____

CASE # _____