CITY OF MAYFIELD HEIGHTS  
COUNCIL MEETING MINUTES  
February 10, 2020

The regular meeting of Council was called to order at 7:00 P.M. by Council President Diane Snider.

ROLL CALL:  PRESENT:  Mr. Michael Ballistrea, Mr. Robert DeJohn,  
Mrs. Donna Finney, Mr. Donald Manno,  
Mrs. Susan Sabetta, Mrs. Diane Snider,  
Mrs. Gayle Teresi.

ABSENT:  None.

Also present were Mayor Anthony DiCicco, Law Director Paul T. Murphy, Director of Finance/Clerk of Council Karen Fegan and Deputy Clerk of Council Victoria Savage.

In attendance:  Police Captain Doug Suydam, Fire Chief Bruce Elliott, City Engineer Dan Gerson, Building Director Tom Jamieson, Recreation Director Sean Ward, Service Director Tony Fatica.

The Pledge of Allegiance was said.

Mrs. Finney moved to suspend reading of the Committee of the Whole minutes of January 27, 2020, and approve as written, seconded by Mrs. Sabetta. All in favor. Motion carried. Minutes approved.

Mr. Ballistrea moved to suspend reading of the Council minutes of January 27, 2020 and approve as written, seconded by Mrs. Sabetta. All in favor. Motion carried. Minutes approved.

CORRESPONDENCE AND ANNOUNCEMENTS:

Mrs. Sabetta announced that the Chagrin River Watershed Partners Directors meeting will be held Thursday, February 13 at the Willoughby Hills Community Center from 4:00 p.m. to 6:00 p.m.

Mrs. Finney commended Community Relations Manager Tammy Clines and Human Resources Manager Renee Augustine for the great job that they did with the 2020 City Focus.

REPORTS OF OFFICERS:

Mayor DiCicco:

Last Wednesday, members of the Police Department, Fire Department, Service Department, Building Department and Finance Department visited the Lander School to help the students celebrate World Read Aloud Day. As usual the students and faculty were quite appreciative of the visit and our employees were thrilled to have had the opportunity to interact and engage with the kids. You may have seen some of the photos on Facebook. The smiles say it all!

Program Updates:  Meals on Wheels delivered a total of 956 meals in December over 21 days, with the average per day of 46 meals. University Hospital/Richmond Medical Center provided free meals to our clients on Christmas Eve and New Year’s Eve. There were 38 reservations for Christmas Eve and 42 for New Year’s Eve. The Tuesday volunteers willingly delivered the meals on both days and everyone received a dessert – a slice of strawberry cake on Christmas Eve and a brownie on New Year’s Eve. The work Meals on Wheels does, goes largely unnoticed. They perform a tremendous service to our most vulnerable residents. Please keep them in mind when you consider donating to a worthy cause.

The Cuyahoga County Board of Health (CCBH) has been working closely with the Cuyahoga County Office of Emergency Management, local hospitals, safety forces, the Ohio Department of Health (ODH) and the Centers for Disease Control and Prevention (CDC) on the national response to the coronavirus. Currently, there are no confirmed cases in Ohio and there is no evidence of community transmission in the United States.
The CCBH wants everyone to know that the virus is primarily spread through respiratory droplets. To become infected, people generally must be within six feet of someone who is contagious and have droplets land on them. Symptoms of coronavirus appear within two to 14 days after exposure and include fever, cough, runny nose and difficulty breathing. There is currently no vaccine to prevent infection.

To prevent the spread of any virus including novel coronavirus, practice these preventive measures:
- Wash your hands often with soap and water
- Avoid touching your eyes, nose, and mouth with unwashed hands
- Avoid close contact with people who are sick
- Stay home when you are sick
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash

It's also important to note that currently, there are over 19 million cases of seasonal influenza in the United States, with over 10,000 fatalities. Getting your flu shot every year is an important way to protect you and your family from seasonal illness. CCBH tracks the flu season with weekly reports that can be viewed at https://www.ccbh.net/flu-weekly-reports/

**Director of Law Murphy:** No report. Mr. Murphy made note of the following three ordinances on the agenda this evening that are amending the Codified Ordinances of the City: Ordinance No. 2020-3 amends Chapter 1335 - Permits and Fees and he recommend that the President refer this ordinance to the Building Committee of Council for review. Ordinance No. 2020-4 enacts Chapter 1172 regarding Automotive Districts, and he recommended that this ordinance be referred to the Planning Commission. Ordinance No. 2020-5 amends Chapter 1339 regarding Building Inspections and requested that this ordinance also be referred to the Building Committee of Council.

Mrs. Snider referred Ordinance No. 2020-3 and Ordinance No. 2020-5 to the Building Committee. Mrs. Snider referred Ordinance No. 2020-4 to the Planning Committee.

Law Director Murphy recommended that Ordinance No. 2020-3 be placed on second reading and Ordinance No. 2020-4 and Ordinance No. 2020-5 should be placed on first reading pending review by the previously stated committees.

**Director of Finance Fegan:** No report.

**REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS:**

**Building Committee:** Mrs. Teresi reported that a Building Committee meeting will be scheduled to address Ordinances 2020-3 and 2020-5 as recommended by Law Director Murphy.

**Finance and Audit Committee:** No report.

**Legislative Committee:** No report.

**Public Works and Services Committee:** Mr. DeJohn reported that a Public Works and Services Committee meeting has been scheduled for Thursday, February 13 at 5:00 p.m. to discuss the City’s Sidewalk Repair Program and the Solid Waste Program.

**Recreation and Parks Committee:** Mr. Manno provided information on the following events: Taste of Italy, Saturday, February 22, 6:30 – 10:30 pm at the Ross DeJohn Community Center. Cost is $30.00 per person and is open to all 21 years old and over. Reservations can be made at the Parks and Recreation Department. The Homemade Wine Contest will be held again this year. Don’t wait to make reservations as there are a limited number of seats available.

**Safety and Transportation Committee:** Mrs. Sabetta announced that the Fire Department’s 2019 Annual Report has been posted on the City’s website. It can be found under the Annual Report Tab located on the Fire Department’s webpage.
Board of Zoning Appeals: Mrs. Sabetta announced that since there were no applicant requests, the BZA meeting scheduled for Tuesday, February 11 has been cancelled.

Planning Commission: Mr. Ballistrea reported that the Planning Commission met on Monday, February 3. There is one item on the agenda, a consultation for McDonald's located on Mayfield Road for the construction of a new restaurant building. Mr. Ballistrea shared that Planning Commission made suggestions to the architect and ideas were exchanged. The Mayor announced that the Planning Commission will not be meeting on Monday, February 17 for there are no items on the agenda.

PUBLIC COMMENT:

Joan Gottschling, President of the Mayfield Township Historical Society, shared that the society represents four communities, not just Mayfield Village. Ms. Gottschling thanked the City for its financial support of the Historical Society and shared some of the many activities and programs that are being provided to the public. Volunteers are always welcome, and the meetings are open to the public.

Sean Ward, Director of Recreation, stated that Ordinance No. 2020-6 and Ordinance No. 2020-7 were before Council this evening increasing the rates for the Day Camp and Teen Camp. The Day Camp increase equals $5.00 per week. Teen Camp increases are as follows: $5.00 for a two-week session, $10.00 for the four-week session and $15.00 for the six-week session. The last time the rates were raised was in 2018.

Mrs. Finney suggested looking at increasing the non-residents rates. She didn’t see much of a difference in rates between residents and non-residents.

RESOLUTION NO. 2020-10: "A Resolution accepting a certain bid for concrete and declaring an emergency. (Iopollo Concrete Corporation)." Mr. Murphy read the resolution by title only. Mr. Ballistrea moved for suspension of the rules, seconded by Mr. Manno. Roll Call on motion as stated: AYES: Manno, Ballistrea, DeJohn, Sabetta, Teresi, Finney, Snider. NAYS: None. Motion carried. Mr. Ballistrea moved for adoption, seconded by Mrs. Finney. Mrs. Snider stated that all members of Council were provided with a letter from the GPD Group with the bid tabulations. It was recommended to go with the lowest bidder which is Iopollo Concrete. Mr. DeJohn asked if the bid recommendation letter stated that they were the only bidder that submitted all the required paperwork. City Engineer Gerson responded that the letter confirmed that they did submit all the documents that were required. The documents were basically a request for a 1,000 cubic yard of 6.5 SK Concrete which they did submit. They also submitted a price for Fast Set, Medium Set and Fiber. Mr. DeJohn said that he wanted to make sure that the other bidders submitted the required documents, and in the future, he would like to see all of the bids. Mrs. Teresi questioned if Iopollo was awarded the bid last year. Mr. Gerson responded that he was not involved with the bid opening process last year. Law Director Murphy stated the bid was awarded to Osborne. Mrs. Teresi asked what the cost difference was. Mr. Murphy stated the 6.5 was $120 per cubic yard and it is $122.00 this year. The MS Concrete was $132.00 per cubic yard last year and this year it is $133.00. And the FS Concrete was $142.00 cubic yard last year and it is $143.00 this year. Mr. DeJohn inquired if Osborne submitted a bid. Mr. Gerson replied yes, they did. Roll Call on motion as stated: AYES: DeJohn, Finney, Teresi, Ballistrea, Manno, Sabetta, Snider. NAYS: None. Motion carried. The resolution is adopted.

ORDINANCE NO. 2020-3: "An Ordinance amending Chapter 1335 of the Codified Ordinances of the City titled "Permits and Fees" by revising the fee schedule contained therein, and declaring an emergency." Mr. Murphy read the ordinance by title only. Mrs. Teresi moved to place the ordinance on second reading, seconded by Mrs. Sabetta. Roll Call on motion as stated: AYES: Teresi, Sabetta, Finney, Manno, DeJohn, Ballistrea, Snider. NAYS: None. Motion carried. The ordinance is placed on second reading.

ORDINANCE NO. 2020-4: "An Ordinance enacting Chapter 1172 of the Codified Ordinances of the City entitled Automotive Districts." Mr. Murphy read the ordinance by title only. Mr. DeJohn moved to place the ordinance on first reading, seconded by Mrs.
Council Meeting  
February 10, 2020  
Page 4 of 4

Teresi. Roll Call on motion as stated: AYES: Ballstrea, Teresi, Sabetta, DeJohn, Finney, Manno, Snider. NAYS: None. Motion carried. The ordinance is placed on first reading.

ORDINANCE NO. 2020-5: “An Ordinance amending Chapter 1339 of the Codified Ordinances of the City titled “Certificate of Inspection” by amending Sections 1339.01, 1339.02, 1339.06 and 1339.07 regarding inspections, and declaring an emergency.” Mr. Murphy read the ordinance by title only. Mrs. Teresi moved to place the ordinance on first reading, seconded by Mr. Ballstrea. Roll Call on motion as stated: AYES: Finney, DeJohn, Manno, Ballstrea, Sabetta, Teresi, Snider. NAYS: None. Motion carried. The ordinance is placed on first reading.

ORDINANCE NO. 2020-6: “An Ordinance setting the fees by the Council of the City of Mayfield Heights Summer Day Camp Program and declaring an emergency.” Mr. Murphy read the ordinance by title only. Mr. Manno moved for suspension of the rules, seconded by Mrs. Teresi. Roll Call on motion as stated: AYES: Sabetta, Manno, Ballstrea, Teresi, Finney, DeJohn, Snider. NAYS: None. Motion carried. Mr. Manno moved for adoption, seconded by Mrs. Sabetta. Roll Call on motion as stated: AYES: Manno, Ballstrea, DeJohn, Sabetta, Teresi, Finney, Snider. NAYS: None. Motion carried. The ordinance is adopted.

ORDINANCE NO. 2020-7: “An Ordinance setting the fees for the Mayfield Heights Teen Adventure Camp Program and declaring an emergency.” Mr. Murphy read the ordinance by title only. Mrs. Manno moved for suspension of the rules, seconded by Mr. Manno. Roll Call on motion as stated: AYES: Teresi, Sabetta, Finney, Manno, DeJohn, Ballstrea, Snider. NAYS: None. Motion carried. Mrs. Finney moved for adoption, seconded by Mr. Ballstrea. Roll Call on motion as stated: AYES: DeJohn, Finney, Teresi, Ballstrea, Manno, Sabetta, Snider. NAYS: None. Motion carried. The ordinance is adopted.

MOTIONS:

Mrs. Finney, seconded by Mr. Manno, to approve the request of the Parks and Recreation Department made pursuant to Section 951.05(e) of the Codified Ordinances to allow minors under 21 years old to volunteer at the Taste of Italy event sponsored by the City and held at The Ross C. DeJohn Community Center on February 22, 2020. Mrs. Snider commented that we are so appreciative of these kids to come and volunteer their time and this is something we have done in the past. All in favor, motion carried.

NEW BUSINESS; COMMENTS FROM COUNCIL:

Mr. Ballstrea announced that the Annual Blood Drive for the American Red Cross is scheduled for Tuesday, February 11 at the Executive Caters. Please call the American Red Cross if you are able to give. They are in desperate need of Type O blood. If you can, please give. The Mayor added the Blood Drive will be held from 7am to 7pm.

Mrs. Sabetta moved to adjourn, seconded by Mr. Ballstrea. All in favor, motion carried. Meeting adjourned at 7:30 P.M.

Approved:  

Diane M. Snider  
Council President

Respectfully submitted,  

Victoria Savage, CMC  
Deputy Clerk of Council