

City of
Mayfield Heights

CIVIL SERVICE COMMISSION

Tuesday, January 12, 2021

5:30 P.M.

Via Microsoft Teams

Ms. Gallo opened the meeting at 5:30 P.M. Mr. Paponetti did not join the meeting till 5:50 P.M.

IN ATTENDANCE

Present: Mr. Jack Haynes, Ms. Veronica Gallo, Mr. David Paponetti, Ms. Tammy Clines, Secretary.

APPROVAL OF MINUTES

Ms. Gallo motioned to approve the minutes dated December 8, 2020, seconded by Mr. Haynes. All in favor, Motion carried. **December 8, 2020 minutes approved.**

DISCUSSION

- Ms. Gallo said 2021 might be a big year for testing. Chief Bittner will be requesting promotional testing this year. Chief Elliott has no planned promotional tests this year. He is interested in participating in the multi-city fire test again. The multi-city commission will discuss testing again in 2021 at their upcoming meeting set for February 17, 2021 at the Lyndhurst Community Center.
- Chief Elliott stated in a email that he was interested on the commissions thoughts on changing the age to allowing under 21 year olds to take the test and being eligible to be on a list, but, they must be 21 to be considered for appointment. He was also open to changing the agility to 1 year, instead of 6 months.
 - Currently Rule III, section E states: *Applicants for appointments to the Fire Department must be between the ages of twenty-one years and 35 years at the time of application; however the Commission may modify such age requirements in specific cases and when it may appear reasonable and advisable to do so.*

A discussion ensued. Commission members looked at candidate ages and then the number of years an eligibility list is current. Accepting 18 year olds, would not be advantageous because if a candidate is on a list at 18 years old and a list is extended for 2 years the candidate would not be of the stated age required for appointment. The commission agreed to keep the rules as stated because the rule stipulates the age can be modified when it appears reasonable.

The commission also discussed changing the acceptance for an agility certificate to 1 year instead of 6 months. The commission agreed to make the acceptance of the agility certificate up to 1 year from date of the exam. The agility exam acceptance date is not a rule, but a recommendation for the next entry firefighter exam.

Ms. Gallo said she received a complaint regarding the police promotional exam held in 2017. A sergeant candidate sent a letter to the commission stating one of the assessors from the Ohio Association of Police Chiefs was known to several candidates who took the test. The error occurred when an email sent to the chief for distribution to the candidates was delayed. The email was received by the promotional candidates two days before the tests. The commission discussed this issue and made a change in how candidates receive information during the testing process. In all future testing emails will come directly from the civil service secretary to all candidates.

There being no more business, Mr. Haynes motioned to adjourn, seconded by Mr. Paponetti. All in favor; motion carried. Meeting adjourned at 6:58 P.M.

Respectfully submitted by:



Tammy A. Clines
Secretary

Approved by:



Veronica L. Gallo
Chairman