



## CIVIL SERVICE COMMISSION

Minutes

Tuesday, January 11, 2022

5:30 P.M.

Council Caucus

Ms. Gallo called the meeting to order at 5:30 PM.

### IN ATTENDANCE

**Present:** Veronica Gallo, Chairperson, Dave Paponetti, Tammy Clines, Commission Secretary.

**Absent:** John Haynes

### APPROVAL OF MINUTES

Mr. Paponetti motioned to approve the minutes, dated October 26, 2021, seconded by Ms. Gallo. All in favor, motion carried. **October 26, 2021, minutes approved.**

Ms. Gallo reported on the multi-city Civil Service Commission meeting for the 2022 firefighter exam. IO Solutions was chosen as the testing company and will perform all phases of the exam. Ms. Gallo explained all commission chairs are responsible for bringing the details back to their commission for the purpose of ratifying any vote made at the multi-city meeting. Mr. Paponetti motioned to ratify IO Solutions as the testing company for the multi-city 2022 firefighter exam, seconded by Ms. Gallo. All in favor; motion carried. **IO Solutions has been ratified as the testing company for the 2022 multi-city firefighter exam.**

The multi-city group voted to retain the application used in the last two multi-city exams. Mr. Paponetti motioned to ratify retain the application used in the last two multi-city exams, seconded by Ms. Gallo. All in favor; motion carried. **The application used for the last two multi-city fire exams will be used for the 2022 exam.**

The multi-city group also affirmed the application packet fee of \$65 at the meeting and limiting the application return to 300. Mr. Paponetti motioned to ratify the application fee of \$65 and limit the application return to 300; seconded by Ms. Gallo. **The application fee for the 2022 multi-city firefighter exam is \$65 and there is a 300 limit of applications accepted.**

Lastly, Ms. Gallo presented the participation agreement for the multi-city firefighter exam. Mr. Paponetti motioned to accept and sign the participation agreement with the amendment of the word "should" to "shall" in the sentence "All questions regarding the application process should be directed to IO-solutions." seconded by Ms. Gallo. All in favor; motion carried. **The participation agreement for the 2022 multi-city firefighter exam has been accepted with suggested amendment and will be signed.**

Ms. Gallo stated she would like the commission to consider making two changes to the civil service rules. Ms. Gallo suggested the commission add a rule regarding applicants' response time when being contact for a certified eligibility list. Currently there is no verbiage that states this. The last firefighter eligibility list had over ten candidates unresponsive to four contact calls and emails. Additionally, with moving to multi-city tests, Ms. Gallo suggested adding verbiage that states, "for applications related to a joint exam, the fee and time requirement of that application process will apply". Mr. Paponetti agreed with Ms. Gallo. Resolutions will be created by Ms. Gallo and Ms. Clines for the next meeting.

There being no further business, Mr. Paponetti motioned to adjourn, seconded by Ms. Gallo. All in favor, motion carried. **Meeting adjourned at 6:50 P.M.**

Respectfully submitted by:



Tammy Clines  
Secretary

Approved by:



Veronica L. Gallo  
Chairman