

Multi-city Civil Service Commissions Meeting for Regional Firefighter Exam

Minutes

January 5, 2022

6:00 PM at Lyndhurst Community Center

IN ATTENDANCE/ABSENT

<u>City of Euclid</u> Chris Haddock, Fire Chief	<u>City of Richmond Heights</u> Carl J. Carter
<u>City of Lyndhurst</u> Ray Schmidlin, Commission Chair Mike Carroll, Chief of Fire Clarice White, Commission Secretary	<u>City of South Euclid</u> Captain Tepley
<u>City of Mayfield Heights</u> Veronica Gallo, Commission Chair Tammy Clines, Commission Secretary	<u>City of University Heights</u> Therese Sweeney Drake, Commission Chair Bob Perko, Chief of Fire
<u>City of Pepper Pike</u> Absent	<u>City of Willoughby Hills</u> Robert Grandee, Fire Chief

Also in attendance: Paul Michalko of Personnel Selective Services.

APPROVAL OF MINUTES

Col. Carter motioned to accept the minutes dated December 2, 2021, subject to clarification of IO Solution's ability to update shared files, seconded by Ms. Sweeney Drake. All in favor; motion carried. **December 2, 2021, minutes approved.**

PERSONNEL SELECTIVE SERVICES PRESENTATION

Ms. Gallo introduced Mr. Paul Michalko of Personnel Selective Services (PSS) who presented to the group PSS's process for facilitating a multi-city firefighter exam. Mr. Michalko said PSS offers a study guide, however, he suggests documenting that a study guide is given to each applicant. He also suggested each city waive their protest rules if they have them in their civil service rules for an entry level test.

MEETING PROCEDURE FOR VOTING

Mr. Schmidlin suggested each city have a designee who will vote at the multi-city meeting. Since this is a group of cities collaborating to jointly conduct a test the vote is a consensus. When a vote is taken and a consensus is reached, the designee will then go back their city's Civil Service Commission and ratify the vote at their meeting. At the next multi-city meeting, each city will announce if their city ratified the vote or not.

APPROVE: Veronica L Kelly
ATTEST: _____
DATE: 2-10-22